

CONFIDENTIAL

Mr J D Riddiough

18th January 1972

HORTON-IN-RIBBLESDALE CE SCHOOL
CARETAKING ARRANGEMENTS

At the request of Mr Perraudin, the Supervisor of Caretakers visited this school recently and has submitted the following report:-

"I met the new Head on the second day of the new term. During my visit children were running direct from the wet field into the school taking with them large quantities of mud. Clearly the people concerned have had little respect for the premises. Not only was little attempt being made to prevent the soiling of the floors by the children but also the clothing of the children who were doing PE littered the toilets, corridor and cloakroom. Children had also dragged a dirty wet mop over a half of the floor in one of the classrooms. Clearly, the children have been used to treating the building carelessly which has no doubt affected the morale of the caretaker. The caretaker has, however, a well equipped store room, a scrubbing/polishing machine, and all the necessary materials. Apparently because he has a full-time job elsewhere he does not undertake all the caretaking duties himself but sub-lets a part of the work, which is not permissible and could give rise to serious problems in the event of an accident. The school is fortunate in having an oil-fired boiler and the number of hours currently allowed for the caretaking duties is sufficient for the normal requirements of a school of this kind provided of course that the occupants have some regard for the building. The Headmaster made the special point that he would welcome a report on the state of the premises, particularly in relation to the bad classroom condition, and he asked if this could be sent to him direct and not through the Managers."

No doubt you will wish to let the Headmaster have a copy of the Supervisor's report.

AM. Clegg

RR
W.

DS



4 February 1972

A Sutton Esq
Rose Villa
Baldersby Thirsk

Dear Mr Sutton

HORTON-IN-RIBBLESDALE CE (A) PRIMARY SCHOOL

Further to my letter of 14 January Mr Ferraudin has now been to Horton-in-Ribblesdale with Mr Riddiough and has had a thorough discussion with the vicar Mr Stringer. Canon Baker the Diocesan Education Director was also present.

I will continue to keep the school under observation but from Mr Ferraudin's report I think it is likely that there will be in the future greater understanding by the vicar about the need for teachers to attend courses although we have to agree that under the Rules of Management, Managers have a right to withhold approval. The point was made and I believe accepted that this matter is better left to the discretion of the Head and his staff working in consultation with the Authority's Officers.

Yours sincerely

SIGNED BY
THE DEPUTY EDUCATION OFFICER

cc Mr Riddiough
Mr Hardaker
Mr Wales
Miss Imrie

TEL: HORTON-IN-RIBBLESDALE 207

FEB 19 72

THE VICARAGE,
HORTON-IN-RIBBLESDALE,
SETTLE, B.D 24 OHD
YORKSHIRE.

7th. February, 1972.

J.D. Riddiough Esq. B.A.
Divisional Education Officer,
Education Office,
Water Street,
SKIPTON BD23 1PD.

Dear Mr. Riddiough,

Horton-in-Ribblesdale C.E. (Aided) School
Caretaking Arrangements

Thank you for your letter of the 2nd February regarding certain irregularities in the caretaking arrangements at the above school.

I will inform Mr. Thistlethwaite accordingly.

Yours sincerely,

J. Philip Stanger

For information - to Mr Riddiough



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

File

Horton-in-Ribblesdale C of E School,
Settle,
Yorks. BD24 0EX.

3 FEB 1972

21st February, 1972.

Dear Mr Peet,

Thank you very much for the report which you made out on the standard of caretaking at this school, a copy of which reached me just before the half term holiday.

The caretaker was much encouraged by the report and by your visit. He now seems to be undertaking his work with more enthusiasm and keenness than was apparently evident last term. I am afraid my staff (or at least the more vocal member of my staff) did not take to it very kindly. I have gathered also, since your visit, that the managers had several times in the past expressed concern about the way the children were allowed to treat the building but nothing was done about it.

From the above you will gather that the lack of respect for the premises has been with this school for some time and that it will take a long time to overcome especially in view of the fact that my staff are still far too prone to blame the caretaker for what has happened.

The caretaker, Mr. Thistlethwaite, has expressed a desire to go on one of your weekend courses for caretakers so I hope that you will be able to send him the details of your next weekend course.

In conclusion I would like to thank you for the very helpful talk you gave at the new headteachers course.

Yours sincerely,

R. H. Martin
(headteacher)



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

3 FEB 1972
DIVISIONS 1 & 21

RK
Mr. Warren
- A word pl. furl.

Horton-in-Ribblesdale C of E School,
Settle,
Yorks. BD24 OEX.
21st February, 1972.

Dear Mr. Riddiough,

Further to our telephone conversation of two weeks ago I have spoken to the chairman of the managers about the ~~sets~~ proposed steps leading from the playground up to the field. He in turn spoke to the architect who stated that in his opinion this was the county's not managers' responsibility. Thank you for sending me a copy of Mr. Peet's report on the school. I enclose for your information a copy of a letter which I am sending to Mr Peet regarding this report. The caretaker has stopped sub-letting work out.

Yours sincerely,

R. H. Morth

(headmaster)

The Vicar has mentioned this on one or two occasions to me. He thinks one or two steps rather than the muddy slide might improve the access between field & yard at the corner by the wall end.

Can we ask D. Huel for comments, etc.

RK 23/2

R.

The Divisional
Architect.

HORTON-IN-RIBBLESDALE C.E. (AIDED) J.& I. SCHOOL
PREMISES

Some improvement of the access between the school yard and the playing field at the above-named school is required. At the present time and particularly during wet weather this is nothing more than a muddy slide.

It is suggested that one or two steps would improve the position at the corner by the wall end.

May I have your observations please.

6th March, 1972.


Divisional Education Officer.

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

R.

MINUTE SHEET

YOUR REF. R.
OUR REF. HAR/HW

ARCHITECT'S DEPARTMENT

WEST RIDING OF YORKSHIRE
22 MAR 1972
DIVISIONAL ARCHITECT

17th March, 1972.

J.D. Riddiough,
The Divisional
Education
Officer,
Skipton.

Horton-in-Ribblesdale C. E. (A) School
Premises

With reference to your minute dated 6th March, 1972, I would advise you that two flights of steps are required to overcome the muddy approaches to the field from the playground. The playing field is roughly on two levels. Access to the lower level will comprise the use of three 6" steps at the corner of the playground. This should be followed by a small triangular area of level paving and a further flight of eight steps (6") almost at right angles to the lower steps up the steep bank giving access to higher level of the field. The estimated cost of the work is £75.00.

A. M. [Signature]
Divisional Architect.

/EW.

HAR/NW

R.

The Divisional
Architect.

HORTON-IN-RIBBLESDALE C.E.(AIDED) SCHOOL
PREMISES : STEPS TO PLAYING FIELD

Thank you for your minute of the 17th March, 1972.

Would you please arrange accordingly.



27th March, 1972.

Divisional Education Officer.

File

Copy Sent to Education Officer (S.502/TJE) for
information

Sk.

14th April, 1972.

R.H.Martin, Esq.,
C.E. School,
Horton-in-Ribblesdale,
Nr. Settle.

Dear Mr.Martin,

HORTON-IN-RIBBLESDALE C.E.(AIDED) PRIMARY SCHOOL
HEAD TEACHER : LEAVE OF ABSENCE

I have to inform you that leave of absence, with salary,
is approved in respect of Thursday, 27th April, 1972,
to enable you to attend a one day course on the 'Use
of the Environment' to be held at Woolley Hall.

Yours sincerely,



Divisional Education Officer.



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

R. O.K. if Mrs agree & usual conditions re supervision are kept.

I have already spoken to him Prof.

Horton-in-Ribblesdale C of E School,
Horton-in-Ribblesdale,
Settle,
Yorks BD24 OEX.
14th April, 1972.

WEST RIDING
EDUCATION DEPARTMENT
1 APR 1972

The Divisional Education Officer,

Dear Sir,

The chairman of the managers has approved the idea of an educational visit as part of a local study programme of the ^{Junior} children of our school to Skipton Parish Church and the High Corn Mill at Skipton on the afternoon of Monday, May 15th. On the same afternoon ~~in~~ our infant class would like to visit the fire station at Keighley.

Could you please let me know as soon as is reasonably possible whether or not these proposed visits will meet with your approval.

Yours sincerely,

R. H. Martin

Headteacher

R.

17th April, 1972.

R. H. Martin, Esq.,
C. E. School,
Horton-in-Ribblesdale,
Nr. Settle.

Dear Mr. Martin,

HORTON-IN-RIBBLESDALE C.E.(AIDED) J.& I. SCHOOL
EDUCATIONAL VISITS

In reply to your letter of the 14th April, 1972 and your recent telephone conversation with Mr. Riley, subject to the approval of the Managers and compliance with the Authority's regulations regarding supervision etc, the proposed educational visits on 15th May, 1972, are approved.

Yours sincerely,



Divisional Education Officer.

File

Copy Sent to Education Officer (S.502/TJE) for
information

Sk.

10th July, 1972.

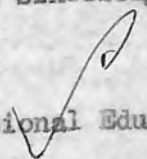
R.H.Martin, Esq.,
C.E. School,
Horton-in-Ribblesdale,
Nr. Settle.

Dear Mr.Martin,

HORTON-IN-RIBBLESDALE C.E.(AIDED) SCHOOL
STAFF : LEAVE OF ABSENCE

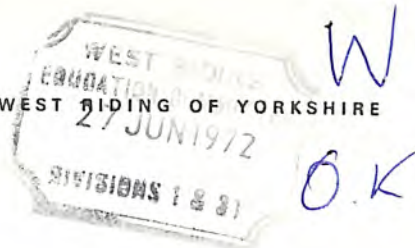
In reply to your letter of the 26th June, 1972, I
have to inform you that leave of absence, with salary,
in respect of Miss Hay is approved from 12 noon on
11th to 13th July, 1972 to enable her to attend a course
on the slow learning child at Woolley Hall.

Yours sincerely,


Divisional Education Officer.



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT



Horton-in-Ribblesdale C of E School,
Settle,
Yorks. BD24 OEX.

June 26th, 1972.

Dear Mr Riddiough,

Miss Hay our infant teacher has been accepted on a course at Woolley Hall on the slow learning child from 11th to 13th of July inclusive. In view of this could she have leave of absence from 12 noon on the 11th of July to the evening of the 13th of July. I have the verbal consent of the chairman of the managers to this.

Yours sincerely,

R. H. Martin

headteacher

W.

27th June, 1972.

Reverend J.P.Stringer,
The Vicarage,
Horton-in-Ribblesdale,
Nr. Settle.

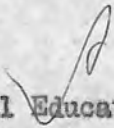
Reverend Sir,

HORTON-IN-RIBBLESDALE C.E.(AIDED) PRIMARY SCHOOL
STAFF : LEAVE OF ABSENCE

I have received a request from Miss Hay for leave of absence, with salary, from 11th to 13th July, 1972, to enable her to attend a course on the 'Slow Learning Child' being held at Woolley Hall, Wakefield, on these dates.

In the circumstances I should be glad to know whether you are prepared to approve this application on behalf of the School Managers.

Yours sincerely,


Divisional Education Officer.

file

Copies to:- Mr. R. H. Martin.
Education Officer (S.502/TJE)
Chairman of Managers.

Sk.

7th September, 1972.

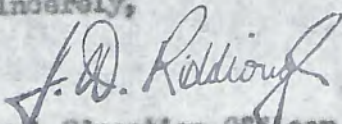
Mrs. D. M. Metcalfe,
C. E. School,
Horton-in-Ribblesdale,
Nr. Settle.

Dear Mrs. Metcalfe,

HORTON-IN-RIBBLESDALE C. E. (AIDED) PRIMARY SCHOOL
CLERICAL ASSISTANT

I have to confirm the increase in your hours of duty
as Clerical Assistant at the above-mentioned school
from 6 to 9 hours per week with effect from 11th
September, 1972.

Yours sincerely,



Divisional Education Officer.

Copies to:- Mr.R.H.Martin.
Education Officer (S.502/TJE)
Chairman of Managers

Sk.

7th September, 1972.

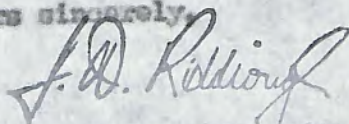
Mrs. C. D. Armstrong,
C.E. School,
Horton-in-Ribblesdale,
Nr. Settle.

Dear Mrs. Armstrong,

HORTON-IN-RIBBLESDALE C.E. (AIDED) PRIMARY SCHOOL
NON-TEACHING ASSISTANT

I have to confirm the increase in your hours of duty
as Non-Teaching Assistant at the above-mentioned
school from 3 to 6 hours per week with effect from
11th September, 1972.

Yours sincerely,



Divisional Education Officer.



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

P. W. C. H. M. C.
see above
agree.

Horton-in-Ribblesdale C of E School,
Settle,
Yorks. BD24 OEX.
5th September, 1972.

The Divisional Education Officer,

Dear Sir,

With reference to your your letter of 24th July, 1972 and my telephone conversation with Mr. Watson yesterday I would like to take advantage of the increased allocation.

I would propose employing Mrs Metcalfe as clerical assistant for a further three hours a week and Mrs Armstrong as a non-teaching assistant for a further three hours a week thus bringing Mrs Metcalfe's total hours to 9 hours and Mrs Armstrongs to 6 hours.

Both ladies concerned have agreed to this and are prepared to begin as soon as the legal formalities are completed.

Yours sincerely,

R. H. Martin
(headteacher)



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

Horton-in-Ribblesdale C of E School,
Settle,
Yorks. BD24 OEX.

17th September, 1972.

The Divisional Education Officer,

Dear Sir,

I am informed by the Rev. William Ruck that he is proposing to inspect the school on behalf of the Bradford Diocesan Education Committee on Thursday 28th September and he has asked me to notify you of this.

Yours sincerely,

R. H. Morth

(headteacher)

Copies to:- Miss J.P.Imrie.
Mr.J.W.Powell.

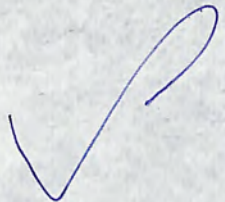
R.

The Education
Officer.

HORTON-IN-RIBBLESDALE C.E.(AIDED) SCHOOL
DIOCESAN INSPECTION

I have to inform you that the Diocesan Inspection
will be held at the above-named school on Thursday,
28th September, 1972.

11th September, 1972.





COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

RIDING
COMMITTEE
1972

Horton - In. Ribblesdale
Cof.E. J. Mo Duf School.
25. 9. 72.

*Not an incident
Surplus from Hamilton
where re-org. f*

Divisional Education officer
Education office
Skipton

*I spoke to him
27/9. Exhaustive
enquiries have
prod. no answer.
Agreed 'leave
pub'*

Dear Sir.

Just to inform you
that the caretakers blue iron steps are
missing. They were in school on the last
day of term, but were missing on the
first day of this term.

County Supplier for soft furnishings, and
Mr Percy have been contacted, without
avail, these people are the only ones had
access to the school.

Yours sincerely.

R. H. Martin

headteacher

P.S. There has been no evidence of any break-in therefore
the matter has not been reported to the police

S.M.404

R.

The Education
Officer.


HORTON-IN-RIBBLESDALE C.E.(AIDED) J.& I. SCHOOL
CORRESPONDENT TO THE MANAGERS

Please note that Reverend J.P.Stringer has resigned
as Correspondent to the Managers of the above-
named school.

The following person has been appointed to succeed him:-

Mrs.R.Middleton,
Church Cottage,
Horton-in-Ribblesdale,
Nr. Settle.

27th September, 1972.



1. *L. Watson*
a to note
new names etc
for lists
2. *P / Bl.*

D.O.

26th September, 1972.

The Reverend J.P. Stringer,
The Vicarage,
Horton-in-Ribblesdale,
Nr. Settle.
BD24 0HD.

Dear Mr. Stringer,

HORTON-IN-RIBBLESDALE C.E. (AIDED) SCHOOL

Thank you for your letter of 23rd September informing me
of the names and addresses of the new Chairman and Correspondent.

May I offer you and Mrs. Stringer my very best wishes for a
happy and healthy retirement. You have certainly seen great
changes as far as the school is concerned during your time in
Horton and I will pass on your kind words to members of the staff
here.

Yours sincerely,



Divisional Education Officer.

TEL: HORTON-IN-RIBBLESDALE 207.



THE VICARAGE,
HORTON-IN-RIBBLESDALE,
SETTLE,
YORKSHIRE,
BD24 0HD.

23rd. September, 1972.

Horton-in-Ribblesdale C.E. (Aided) School
Appointment of Chairman and Correspondent.

Dear Mr. Riddiough,

A a meeting of the Managing Body of the above School held on the 11th. September 1972. Mr. H. Jackson, Town Head, Horton-in-Ribblesdale was appointed Chairman and Mrs. Rose Middleton, Church Cottage, Horton-in-Ribblesdale, Tel 244. was appointed Correspondent.

I have no doubt you will continue to give them the kind help and advice which you and your staff have given me during my period of office.

I retire from this Benefice and the full time Ministry on the 30th of this month therefore I take this opportunity of thanking you and your staff for their kindness and courtesy to me at all times .

With all good wishes,

Yours sincerely,

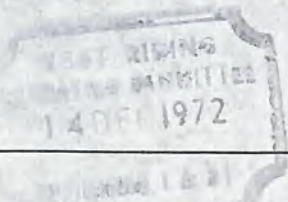
J.D. Riddiough Esq. B.A.
Divisional Education Officer,
Education Office,
Water Street,
SKIPTON. BD23 IPD.

CF

Your reference

My reference

SFS601/1/AR



County Council
of the
West Riding
of Yorkshire

R

Education Department

Mr J D Riddiough

13 December 1972

HORTON-IN-RIBBLESDALE CE (AIDED) JMI SCHOOL 3358
ADDITIONAL LAND: GARAGE TENANCY

I refer to my minute of 5 December 1969 addressed to the Clerk of the County Council a copy of which was forwarded to you. I am informed by the West Riding Treasurer that an account for the rent of the above mentioned property due on 1 December 1972 addressed to the Rev J P Stringer, The Vicarage, Horton-in-Ribblesdale, Settle has been returned by the postal authorities marked "Gone Away".

I shall be glad therefore if you will let me know to whom the account should be sent.

ans chery

N.O.

R.

The Education
Officer.

HORTON-IN-RIBBLESDALE C.E. (AIDED) JMI SCHOOL 2358
ADDITIONAL LAND : GARAGE TENANCY

In reply to your minute of the 13th December, 1972,
Reverend J.P. Stringer has recently retired and for
the time being correspondence should be addressed to:-

Mrs. R. Middleton,
Church Cottage,
Horton-in-Ribblesdale,
Settle, Yorks.



14th December, 1972.