

TEACHING STAFF

File

Hotten-in-Ribblesdale P. SCHOOL.

VACANCY NO. _____

VACANCY FOR Infants.

RESIGNATION OF A Mospet

DATE RECEIVED October 1969

DATE POST ADVERTISED October 1969

DATE TEACHER REQUIRED January 1970.

DETAILS OF APPLICANTS:-

| | <u>NAME AND ADDRESS</u> | <u>AGE</u> | <u>DATE APPLICATION RECEIVED</u> |
|-----|---|------------|----------------------------------|
| 1. | <u>Mrs J Meek Glen Laven (over Stamford, Wiltshire)</u> | <u>23</u> | <u>3/2/70</u> |
| 2. | <u>Miss J M de Paulnik Hoy, St. John's College, York</u> | <u>21</u> | <u>12/2/70</u> |
| 3. | <u>Miss M C Harrison, Welker Chyll House, Conventry</u> | <u>21</u> | <u>27/1/70</u> |
| 4. | <u>Miss R C Hibbs, Avery Hill College</u> | <u>21</u> | <u>16/2/70</u> |
| 5. | <u>Miss L S Hedbrook, 74 Gordon Ave, ^{West-Bromwich} Hestley Heath</u> | <u>22</u> | <u>1/2/70</u> |
| 6. | _____ | _____ | _____ |
| 7. | _____ | _____ | _____ |
| 8. | _____ | _____ | _____ |
| 9. | _____ | _____ | _____ |
| 10. | _____ | _____ | _____ |
| 11. | _____ | _____ | _____ |
| 12. | _____ | _____ | _____ |
| 13. | _____ | _____ | _____ |
| 14. | _____ | _____ | _____ |
| 15. | _____ | _____ | _____ |
| 16. | _____ | _____ | _____ |

INTERVIEW ARRANGED FOR (DATE) 30th April, 1970

POST OFFERED TO Miss J. M. de Paulnik Hoy

ACCEPTED: _____

Vicarage 30⁴/70. Thursday
2.0 PM.

W.


3rd February, 1970.

Horton-in-Ribblesdale C.E.(Aided) Primary School
Staff

Reverend Sir,

I attach hereto one application from a training college student for the post of assistant teacher on the staff of your school. If appointed Mrs.Meek could not of course take up duty before September next. In the circumstances there is no particular hurry to obtain a confidential report at this time. If you do require a report however please let me know and I will obtain one for you in due course along with other training college candidates applying for posts in this area.

Yours sincerely,


Divisional Education Officer.

Rev. J.P. Stringer,
The Vicarage,
Horton-in-Ribblesdale,
Nr. Settle.

① R R 2) W J @

9326

TEL: HORTON-IN-RIBBLESDALE 207.



THE VICARAGE,
HORTON-IN-RIBBLESDALE,
SETTLE,
YORKSHIRE.

27th. January, 1970.

J.D. Riddiough Esq.B.A.
Education Office,
Water Street,
SKIPTON.
Yorkshire.

Horton-in-Ribblesdale C.E. (Aided) School
Appointment of Assistant Teacher.

Dear Mr. Riddiough,

Having received ^{no} (on) applications for the above post from you the Managers trust the post is still being advertised in the Authority's Vacancy Schedule. ✓ Yes.

We are anxious to appoint a permanent assistant teacher as soon as possible ,provided a suitable candidate is forthcoming.

Do you advise further advertisement in Teaching Journals and approaching the Principals of one or two Colleges ,say Ripon to enquire if any students leaving next July are interested in the post or should we wait until after Easter.?

We shall be grateful for your advice in this matter.

Yours sincerely,
Philip Stinger
Correspondent,

I have spoken to Mr. Stinger. Suggest he should wait until all Tran. Coll. coms. have applied & been able to establish preference. He can if he wishes, approach Principals - additional
PK 3/2

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

Divisional Education Office,
Water Street,
Skipton, Yorks.

7th April, 1970

Hellifield County Primary School
APPLICATION FOR APPOINTMENT AS ASSISTANT TEACHER

Dear Madam,

With reference to your application for the post of Assistant Teacher on the staff of the above-named School, I have to invite you to meet the **Staffing Committee** on **Monday,** the **13th April, 1970** at **3.30** o'clock p.m. at the School.

A copy of the Scales of Subsistence and Travelling Allowances, together with claim form is enclosed. Expenses will be allowed, subject to the Committee's general regulation that in the event of a candidate declining to accept the appointment no travelling expenses are allowed. The teacher appointed will not be paid travelling expenses until he/she has actually taken up duty.

Kindly acknowledge the receipt of this letter and inform me by return of post, if possible, whether you will be able to attend,

Yours faithfully,

Divisional Education Officer.

Miss J.M. De Prudnik Hay,
57, Moorside North,
Newcastle-upon-Tyne,
NE4.9DU.

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

Divisional Education Office,
Water Street,
Skipton, Yorks.

18th March, 1970

APPLICATION FOR APPOINTMENT AS ASSISTANT TEACHER ^{at School}

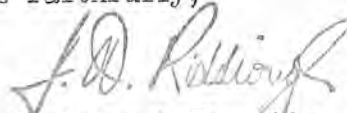
Dear Madam,

With reference to your application for the post of Assistant Teacher ~~on the staff of the above-named School~~, I have to invite you to meet the **Staffing Committee** on **Tuesday, the 24th March, 1970** at **10.0** o'clock **a.m.** at the **Skipton Youth Centre, Otley Street, Skipton.**

A copy of the Scales of Subsistence and Travelling Allowances, together with claim form is enclosed. Expenses will be allowed, subject to the Committee's general regulation that in the event of a candidate declining to accept the appointment no travelling expenses are allowed. The teacher appointed will not be paid travelling expenses until he/she has actually taken up duty.

Kindly acknowledge the receipt of this letter and inform me by return of post, if possible, whether you will be able to attend,

Yours faithfully,



Divisional Education Officer.

Miss M.G. Harrison,
Nether Ghyll House,
Cononley,
Via Keighley.

Hether Ghyll House,
Cononley,
Nr. Keighley

Dear Sir,

Re. your letter dated 18th March 1970, I would be pleased to attend at the Youth Centre, Otley Street, Skipton on the 24th March.

I hope the delay in my replying to your letter has in no way inconvenienced you as I have only just returned from college.

Thank you,

Yours Sincerely,
Gwen Harrison.

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

Divisional Education Office,
Water Street,
Skipton, Yorks.

7th April, 19 70

Hellifield County Primary School
APPLICATION FOR APPOINTMENT AS ASSISTANT TEACHER

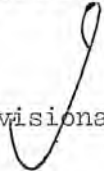
Dear Madam,

With reference to your application for the post of Assistant Teacher on the staff of the above-named School, I have to invite you to meet the **Staffing Committee** on **Monday,** the **13th April, 1970** at **3.30** o'clock **p.m.** at **the School.**

A copy of the Scales of Subsistence and Travelling Allowances, together with claim form is enclosed. Expenses will be allowed, subject to the Committee's general regulation that in the event of a candidate declining to accept the appointment no travelling expenses are allowed. The teacher appointed will not be paid travelling expenses until he/she has actually taken up duty.

Kindly acknowledge the receipt of this letter and inform me by return of post, if possible, whether you will be able to attend,

Yours faithfully,


Divisional Education Officer.

Miss M.G. Harrison,
Nether Ghyll House,
Cononley,
Via Keighley.

W.

15th April, 1970.

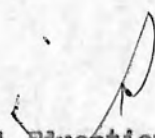
Horton-in-Ribblesdale C.E.(Aided) Primary School
Staff

Reverend Sir,

I attach hereto four applications for the post of assistant teacher on the staff of your school, together with a confidential college report on Mrs.Meek whose application I sent to you on the 3rd February, 1970. I would suggest that your Managers now draw up a shortlist of three or possibly four candidates for interview.

If you require any assistance in the interview of the selected candidates, if you will advise me of the day and time for which the interview has been arranged I will endeavour to come and assist you in this matter.

Yours sincerely,


Divisional Education Officer.

Rev.J.P.Stringer,
The Vicarage,
Horton-in-Ribblesdale,
Nr. Settle.



File W

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT



Horton in Ribblesdale CE School.

8th July 1970.

Dear Mr. Riddiough,

Teaching Staff

(a) I was away sick yesterday, 7~~th~~7/70, and my class were taught by Mrs. Simpson, here as replacement for Mrs. Clark.

(b) Contrary to my letter of Monday on the subject, Mrs. Simpson will be here, instead of Mrs. Clark, on Thursday of next week, not Tuesday. She will be at Hellifield on Monday for the complete day.

(c) I have heard unofficially that the number of hours per week for part-time is to be increased. Can you tell me whether this is so in time for me to ensure this term that I can get Mrs. Clark to take all the permitted hours next term? I should not like to have to have two different part-time teachers, and you know how difficult they can be to find!

Yours sincerely,

J.D.Riddiough Esq., BA
DEO, Skipton.

BD23.1PD.

10th July, 1970.

W.

Horton-in-Ribblesdale C.E. (Aided) Primary School
Part-time Teaching Assistance

Dear Mr. Brinley,

With reference to paragraph (c) of your letter of the 8th July, 1970, I have to inform you that the Authority have introduced a revised scale of part-time teaching assistance which will increase the allocation due to your school from 6 to 9 hours per week.

You will receive a further communication on this matter in due course and in the meantime I have no objection to you making arrangements with your part-time teaching assistant for the allocation of the increased hours.

Yours sincerely,



J.R. Brinley, Esq.,
C.E. School, Horton-in-Ribblesdale.

Divisional Education Officer.

S.502/W.

W.

Horton-in-Ribblesdale C.E.(Aided) Primary School
Staff : Absences

The Education
Officer.

I have today been informed by Mr.Brinley that he was absent from duty on the 7th July, 1970 and Mrs.J.A.Simpson acted as relief teacher for Mrs.Clark. I further understand that Mrs.Simpson will be engaged as a relief for Mrs.Clark on Thursday of next week not Tuesday as previously stated.

10th July, 1970.

WEST RIDING
EDUCATION AUTHORITY
3 JUL 1970

School House,
Horton in Ribblesdale,
SETTLE. BD24 OEX

6th July 1970.

R

Would it be any help
to put a case to Wakefield.
Suggest he might
take matter up through
profess. assoc. and teach.
rep on Co. Educ. Sttee
or Consultative Sttee

Dear Mr. Riddiough,

Thank you for sending me a copy of form F/T7
in order that I may submit a claim for travelling expenses for
my journey on June 25th. I enclose the form duly completed.

I do realise what the current regulations are for journeys
of this sort, but would, nevertheless, ask you to consider a
special plea for journeys taken from this remote rural area of
ours. It seems rather ridiculous to claim public transport fare
rates for journeys which are a physical impossibility by such
means. Car mileage rates paid to authorised users do not,
apparently, satisfy all those who receive them. How much less
realistic is a system which allows, for example, me to claim
32/5d for 119 miles of car travel and some 12 hours on school
business. I quote my own case merely as an example. There must
be many others like it.

Two after happens.

I am sure that you will agree that the extra monies
allocated to this school for new books and equipment are far
better spent by teachers who travel to County Supplies at
Wakefield and inspect the available stock. I have already done
so twice. Next term I propose to ask Mrs. Morphet and Miss Hay
to go to Wakefield and choose books for the younger children.
I hope that they will also look at the stock of picture prints
and advise me on their choice. I do feel that a head teacher
making such a request of his staff should be able to assure
them that they will not lose money by undertaking such a journey.

This village now has no passenger trains, and a 'bus
service which is laughable in its inadequacy. Teachers on LEA
business must travel by car. Is it possible, please, for you to
persuade the LEA that more generous consideration should be
given to teachers who are put to this expense?

Yours sincerely,

BD23.1PD.

R.

15th July, 1970.

Dear Mr. Brinley,

I refer to your letter of the 6th July, 1970.

It is suggested that this is a matter you may take up through your professional association and/or teachers representative on the County Education Committee or Consultative Committee.

Yours sincerely,

Divisional Education Officer.

J.R. Brinley, Esq.,
C.E. School,
Horton-in-Ribblesdale,
Nr. Settle.

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE — EDUCATION DEPARTMENT

Ref.: S.502/W

County Education Offices,
8 Bond Street,
Wakefield

25 JUN 1970

Horton-in-Ribblesdale CE(A)M1 School

Dept.

Appointment of Teacher on Probation

Dear/Rev'd Sir,

I have received Form S.10/S.11, and have to inform you that the Committee consent to the proposed appointment of Miss Jeannette Marie De Prudnik May as assistant Teacher in the above-named School, subject to recognition in that status by the Department of Education and Science, the completion of a satisfactory Form of Agreement, and the period of probation prescribed by the Department. A ~~provisional~~ salary assessment is enclosed/~~will follow~~.

It must be emphasised that the salary assessment will assume that the teacher is eligible for recognition as a Qualified Teacher. If the teacher commences duty before the result of the final examination is known, and it is later announced that he or she has failed, recognition will be as a Temporary (unqualified) Teacher from the date of commencement of duty, and salary will be adjusted accordingly.

If this is the teacher's first appointment as a teacher in a Maintained school, it is subject also to the production of a certificate of physical fitness satisfactory to the Department of Education and Science.

A Contract of Employment will follow when it is known that the teacher has satisfactorily completed a course of Teacher-Training.

Copies of the prescribed Form of Agreement should be completed as soon as possible.

Enc.

Kindly inform me as early as possible on Form S.6 (enclosed) on what date the teacher commences his (her) new duties. Until this date has been notified, no claim for salary can be approved. If the date differs from the probable date of commencement of duty which was given on Form S.10 or S.11, an adjustment in the rate of salary may become necessary.

When notifying the teacher of his (her) appointment, please inform him (her), if he (she) is a new entrant to the Authority's service that a copy of the Committee's Regulations relating to Absence from Duty, Parts I and II will be supplied by the Divisional Education Officer.

Yours faithfully,

E.B.

Education Officer

E.B.

Mr J D Riddiough

BVS 1/31

TEL: HORTON-IN-RIBBLESDALE 207

THE VICARAGE,
HORTON-IN-RIBBLESDALE,
SETTLE, BD24 0HD.
YORKSHIRE.

17th. July. 1970.



Dear Mr. Riddiough,

Horton-in-Ribblesdale C.E. (Aided) School
Appointment of Assistant Teacher

I return herewith the four copies of the prescribed Form of Agreement signed by my self as Chairman of the Managers and Miss Hay. as requested in your letter of the 18th. May.

Yours sincerely,

J. D. Riddiough Esq. B.A.
Divisional Education Officer,
Education Office,
Water Street,
SKIPTON.
Yorkshire.

S.502/W.

W.

Horton-in-Ribblesdale C.E.(Aided) Primary School
Appointment of Assistant Teacher

The Education
Officer.

I attach hereto Form S.3 in respect of Miss J.M. De Prudnik Hay who has been appointed assistant teacher on the staff of the above-mentioned school with effect from the commencement of the Autumn Term 1970.

In the circumstances I should be glad to receive your approval to this appointment at an early date.



18th May, 1970.

BD23. LPD.

W.

18th May, 1970.

Horton-in-Ribblesdale C.E. (Aided) Primary School
Appointment of Assistant Teacher

Reverend Sir,


I have to inform you that the Authority consent to the appointment of Miss J.M. De Prudnik Hay as assistant teacher on the staff of the above-named school, subject to the completion of a satisfactory Form of Agreement, with effect from the commencement of the Autumn Term 1970, on 1st September, 1970.

Copies of the prescribed Form of Agreement should be completed in quadruplicate and forwarded to me.

Kindly inform me on the enclosed Form S.6 immediately Miss Hay takes up her duties. Until this date has been notified no claim for salary can be approved.

When notifying Miss Hay of her appointment please forward to her copies of the Authority's regulations, Parts I and II, relating to absence from duty.

Yours sincerely,


Divisional Education Officer.

Rev. J.P. Stringer,
The Vicarage,
Horton-in-Ribblesdale,
Nr. Settle.

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

Education Office,
Water Street,
Skipton.

15th May 1970

Horton-in-Ribblesdale (C.E. (A))

School

Appointment of Assistant Teacher

Dear Miss May,

I have pleasure in offering you an appointment as Assistant Teacher on the staff of the above-named School following your interview on the 10th May 1970.

The appointment is subject to:-

- (a) Recognition by the Department of Education and Science as a qualified teacher.
- (b) Completion of a Form of Agreement.
- (c) The satisfactory completion of the period of probation required by the Department of Education and Science.

The appointment will date from the 1st September 1970. The school re-opens after the Midsummer Vacation, for the 1970/71 Educational Year on 1st September 1970.

It is essential that you notify this Office submitting written evidence from the College Authority of your examination result, immediately this is received by you and you must also submit for inspection the letter of notification of your acceptance as a Qualified Teacher, which will be sent to you by the Department of Education and Science, immediately this is received by you. All documents forwarded for inspection will be returned to you with the least possible delay. Your National Insurance Card should be handed to the Head Teacher on taking up duty.

The Form of Agreement required (one original and two copies of which are enclosed) sets out the Conditions of Tenure of Teachers, which govern the appointment.

Kindly acknowledge the receipt of this communication by an early post and at the same time sign and return all three copies of the Form of Agreement where marked x.....x, thus confirming your acceptance of the post. One copy of the Form of Agreement will be returned when all have been completed on behalf of the Authority.

I also enclose copies of the Authority's Regulations covering absences from duty.

Kindly let me know your address when you take up residence in this area.

Yours sincerely,

J. J. Richardson

Divisional Education Officer.

Miss May

BD23.1PD.

W.

7th May, 1970.

Horton-in-Ribblesdale C.E. (Aided) Primary School
Appointment of Assistant Teacher

Dear Mr. Stringer,

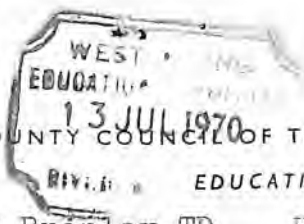
With reference to your letter of the 4th May, 1970, I should be obliged if you would let me have the form of application completed by Miss Hay in order that I may assess the rate of remuneration due to her.

Yours sincerely,

Divisional Education Officer.

Rev. J. P. Stringer,
The Vicarage,
Horton-in-Ribblesdale,
Nr. Settle,
BD24.0HD.

*R - H. send copy
to Mr. Gaskell
& Miss Spence*



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

J.R.Brinley TD
Headmaster.

Horton in Ribblesdale
CE School,
SETTLE, BD24 OEX
10th July 1970

Dear Mr. Riddiough,

Yesterday eight musicians of the West Riding staff, all from the strings section, gave a concert for the children of this school. I write to tell you that it was a most enjoyable and instructive occasion, very much appreciated by children and staff. We would all be most grateful if you would make our appreciation known in the right places, and also pass on our thanks to the artistes concerned.

Yours sincerely,

J.D.Riddiough Esq., BA
DEO, Skipton.

Sent to:- Mr. J. Gavall, Monk Barn, Park Road, Bingley.
Miss M. Spence, 3, Homestead Road, Harrogate.

BD23.1PD.

28th July, 1970.

R.


Music in Schools

Dear

Mr. J. R. Brinley, the Headmaster of the Horton-in-Ribblesdale C.E. School has written to me as follows:-

(i.e. 9th July)
"Yesterday eight musicians of the West Riding staff, all from the strings section, gave a concert for the children of this school. I write to tell you that it was a most enjoyable and instructive occasion, very much appreciated by children and staff. We would all be most grateful if you would make our appreciation known in the right places, and also pass on our thanks to the artistes concerned."

Yours sincerely,


Divisional Education Officer.



Bl.

Horton in Ribblesdale CE School,
Settle, Yorks. BD24 OEX

29th June 1970.

Dear Mr. Riddiough,

I refer to your circular letter ~~XXX~~ dated 17/6/70 re school allowance statements and my reply of 19/6/70. I have today received the first of the computerised statements for this school, showing a balance of £176:3:3. This, obviously, does not include the extra allowances resulting from rehabilitation. As I have already requisitioned stock on the strength of these extra monies, can you please let me know when the statement will be brought up to date?

Yours sincerely,

DEC, Skipton.

Horton in Ribblesdale C.E.School.
Capitation Allowance: Computerised Statement.

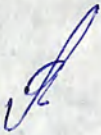
The Education
Officer.

The Headmaster of the above-named school writes to me as follows :-

"I have today received the first of the computerised statements for this school, showing a balance of £176. 3. 3. This, obviously, does not include the extra allowances resulting from rehabilitation. As I have already requisitioned stock on the strength of these extra monies, can you please let me know when the statement will be brought up to date".

I should be glad if you would confirm that the additional allowance following the rehabilitation of the school has now been added to the capitation allowance.

1st July, 1970.



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

Your Reference

My Reference

SFS 601/2/SLS

4 AUG 1970

31st July 1970

Mr J D Riddiough

HORTON-IN-RIBBLESDALE CE SCHOOL
CAPITATION ALLOWANCE

Thank you for your minute of the 1st July 1970

I confirm that the additional allowance following the rehabilitation of the school has been added to the capitation allowance.

ans Clegg
N.O.

BD23.1PD.

B1.


11th August, 1970.

Horton-in-Ribblesdale C.E. School
Capitation Allowance : Computerised Statement

Dear Mr. Brinley,

With reference to your letter of the 29th June, 1970, I have to inform you that the Education Officer confirms that the additional allowance following the rehabilitation of the school has been added to the school capitation allowance for 1970/71.

Yours sincerely,


Divisional Education Officer.

J.R. Brinley, Esq.,
C.E. School,
Horton-in-Ribblesdale,
Nr. Settle.



Suby the ol.

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

J.R.Brinley TD
Headmaster.

Horton in Ribblesdale
CE (A) JMI School,
SETTLE. BD24 0EX

3rd Sept 70

Dear Mr. Riddiough,

A piece of equipment has been damaged at the school, probably whilst being moved or stored during the holidays to make way for building and decoration work. Would you please arrange for its repair? Details are:-

Clarke & Smith record player, type GP3/A, model number S41883. The socket for the power lead, on the right hand side of the panel, under the switch, has been broken. The bakelite surround and screw holes are broken away and the fitting inside the box is consequently loose and unusable.

I do not know whether such a repair will entail a visit from the firm's rep, or whether parts can be sent for us to fit.

Yours sincerely,

*orders to Clarke Smith
7.9.70.*

J.D.Riddiough Esq., BA
DEO, Skipton.



R - Re send copy to Miss Annie
& Miss Bloomfield for inf.

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

J.R.Brinley TD
Headmaster.

Horton in Ribblesdale CE School.

5th May 1970.



Dear Mr. Riddiough,

I write to ask you whether you could inform any possible visitors to the school that I cannot at ~~XXXXXX~~ present guarantee that the classes will be in the building. The building operations have now reached the point where we have a compressor outside the classroom window driving a drill which is removing floor tiles indoors. The noise, while unavoidable, is indescribable!

I have asked the teachers to take advantage of any fine weather to get the children outdoors for Nature Walks, Games, openair lessons and so on. I do realise that there is no alternative accommodation ~~XXXXXX~~ available for teaching in the village, but just at present the school is impossible.

Yours sincerely,

J.D.Riddiough Esq. BA
DEO, Skipton.

file

WEAVING
EQUO TRANSFERRED FROM HORTON IN HIBBLE DALE CE
14 SEP 1970
DIVISION

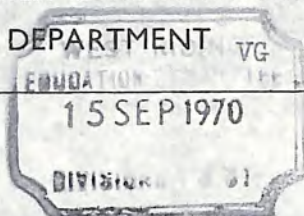
INVENTORY OF FURNITURE TRANSFERRED FROM HORTON IN HIBBLE DALE CE
SCHOOL TO BATTLE CREEK SCHOOL, 9th SEPTEMBER 1970.

| | |
|---------------------------------------|---|
| Desks, teacher, 5 drawer, | 1 |
| " " 3 " | 2 |
| " Infant, trapezoidal | 2 |
| " " Rectangular 21½" | 2 |
| " " " 23½" | 2 |
| " Junior, plain 27" | 2 |
| " " 2 flap 24½" | 2 |
| " " " 26" | 6 |
| " " " 27" | 2 |
| Storage cupboard 4'6" high | 1 |
| Chairs, infant | 8 |
| Bookcase, folding | 3 |
| " " on castors | 1 |
| Easels, art, various | 3 |
| Plastic bath on trolley, infants room | 1 |

[Signature]
Headmaster, H in A CE School.
9th September 1970.

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT VG



Your Reference

My Reference

B4.04/DB

14 September 1970

Mr J D Riddiough

HORTON-IN-RIBBLESDALE CE (AIDED) JMI SCHOOL : 3358
REHABILITATION

I refer to the recent telephone conversation with you and would confirm the arrangements made for an inspection meeting with a view to taking over the above project, to take place on Wednesday, 23 September 1970, at 11.30 am.

It is understood you will be represented.

R.B.



R

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

J.R.Bringley, TD Horton in Ribblesdale
Headmaster, School,
SETTLE. BD24 OEX

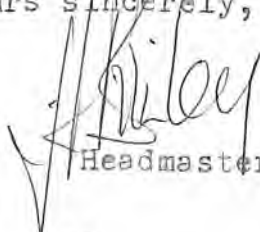
EDUCATION DEPARTMENT
17 SEP 1970
DIVISION

16th September 1970.

Dear Mr. Riddiough,

The Chairman of the School Managers has today informed me that the Diocesan Day School Visit this year will take place on Wednesday the 30th September at 2 p.m., and will be carried out by the Revd. William Ruck of Ingleton. Mr. Ruck's letter to Mr. Stringer asks that you be informed officially, which is the purpose of this letter.

Yours sincerely,


Headmaster.

J.D.Riddiough Esq., BA
DEO, Water St.,
Skipton.

Copies Sent to:- Miss J.P.Imrie.
Mr.J.W.Powell.

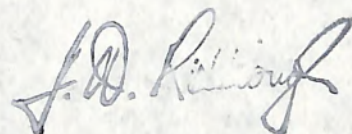
S.M.201.

R.

Horton-in-Ribblesdale C.E.(Aided) School
Diocesan Inspection

The Education
Officer.

I have to inform you that the Diocesan Inspection
will be held at the above-named School on Wednesday
afternoon the 30th September, 1970.



17th September, 1970.

M. Bl.

O.K.

noted

[Signature]

21/9.

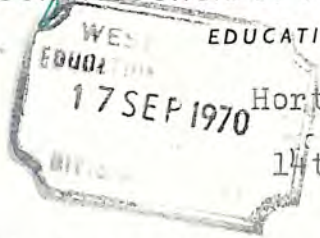
FILE,

Mr Lookley ✓
Q. Gigg Top
Lang CP
Rattond C.C.
Sente C.C.



R - 1) If benches in reasonable condition in any local prim. sch. would like to have one then transfer. If not, dispose locally
2) Similarly blackboard, if not let Mr. Builey use as suggested

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE



Horton in Ribblesdale Sch. School.

14th September 1970.

Would Mr Lookley want to buy board?
Not in condition. Suitable for transfer to primary sch.

Dear Mr. Riddiough,

I confirm the details of the telephone conversation which I had today with Mr. Riley. There are two Secondary School type woodwork benches in the playground of this school which are no longer required here. I have them covered against the weather with the old oil cloth from the previous staffroom floor. Would you please let me have instructions as to their disposal?

Yours sincerely,

[Signature]
Headmaster.

DEO,
Water St.,
Skipton.

Note Please see over page.

2 Benches
Sente Centre of L.C. Wadding Bay
Bottom Gate *F.T.O.*

Among the stock of older furniture are two blackboards of the swivel type. I propose to keep the better one as a spare and for occasional outdoor use in the better weather, storing it in the new PE store, where there is adequate room. The other is available for another school should it be wanted. However, if there is no other use for it, I would like to dismantle it and use the board itself as a base for models etc. Would you please advise me on the matter?

R.B.B. I.E. Supton Insles
as agreed by H.T. of I.E.

Principal to

arrange transport
(and cover!)

17.9.70.

Bl.

1st October, 1970.

Horton in Ribblesdale C.E.School.
Repairs to Record Player, Order No.DEO/E.445009 dated
7th September, 1970.

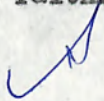
Dear Sirs,

The Headmaster of the above-named school writes to me
as follows:-

"At the end of last week I sent you a note confirming
that the repairs to the Clark and Smith record player
at this school had been carried out. This morning I
decided to use the repaired player instead of the new
equipment during morning assembly, and found that the
volume control does not work. No sound is coming from
the speaker at all. This is the first time that the
player has been switched on since the Clark & Smith
rep. repaired and tested it. Could you arrange for him
to call again, please."

I should be glad if you would investigate the fault to
the volume control at your early convenience.

Yours faithfully,


Divisional Education Officer.

Messrs. Clark & Smith Service Co.,Ltd.,
Service Centre,
45, Cherry Tree Road,
Bramley,
ROTHERHAM.

1 OCT 1970



COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

J.R.Brinley TD
Headmaster.

Horton in Ribblesdale
CE(A) JMI School,
SETTLE, Yorks.
BD24 0EX
30th September 1970

Dear Mr. Riddiough,

At the end of last week I sent you a note confirming that the repairs to the Clark & Smith record player at this school had been carried out. This morning I decided to use the repaired player instead of the new equipment during morning assembly, and found that the volume control does not work. No sound is coming from the speaker at all. This is the first time that the player has been switched on since the Clark & Smith rep. repaired and tested it. Could you arrange for him to call again, please?

Yours sincerely,

DEO, Skipton.

EDUCATION DEPARTMENT

COPY REQUISITION

E 447
25

To: THE DIVISIONAL EDUCATION OFFICER

CAPITAL

~~LOAN~~
REVENUE

The Chief Officer of Supplies has been asked to supply the goods detailed below to:

| EXPENDITURE CODE | Cttee. | Main | Detail | Analysis | Sub. |
|------------------|--------|------|--------|----------|------|
| 1970 | 02 | 04 | 8331 | 99 | 99 |

HORTON - IN - RIBBLES DALE (E/A) JMI School

HORTON - IN - RIBBLES DALE

SETTLE

Authorised for supply:

MS Clegg

Date

30TH SEPTEMBER 1970 N.O.

Special delivery instructions:—

Customer Unit

9

Approved by:

S.M.

Sub Committee MAR 70

County Council

Quantity Required

Description of Items

- | | |
|---|---|
| 1 | APPARATUS TROLLEY WR 1892 |
| 1 | DEZORATIVE ARTESIAN CURTAIN approx 9'0" x 9'0" (Single Sided, for Staffroom) |
| 1 | DOORMAT 5'0" x 5'0" |

Attention of Mr. Preston



And file

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE

EDUCATION DEPARTMENT

EDUCATION
19 OCT 1970
DIVISIONS

Horton in Ribblesdale CE School,
Settle. BD24 OEX.

15th October 1970.

Dear Mr. Preston,

I have spoken to the Chairman of Managers re our only applicant for the post of DRA and got his agreement to the appointment. Provided all formalities are complete, she will commence after half-term, on Nov. 1st. She is:

Mrs. Constance Diana Armstrong,
12, Chapel Lane,
Horton in Ribblesdale.
DOB 23/8/39.

The Min of Social Security or whatever they now call themselves are going to send her an application form for an insurance card.

Yours sincerely,

Mr. Preston,
Div. Edn. Office.

WEST RIDING EDUCATION COMMITTEE.

SCHOOL MEALS SERVICE.

Applications are invited for the position of DINING ROOM SUPERVISOR at the HORTON-IN-RIBBLESDALE C.E. SCHOOL. Rate of pay £1. 4. 11d for a one-hour day, 5-day week. Free mid-day meal and protective overalls supplied. The successful applicant may have to undergo a medical examination.

Applications should be made direct to the Headmaster either by letter or in person, as soon as possible.

J.D.Riddiough.

Divisional Education Officer.

Education Office,
Water Street,
Skipton BD23 1PD.

*new DRA to start
after 1/2-term.*

*P. I'm not keen on working
couldn't it give actual
times e.g. 11.45-12.45
~~5~~ daily.
in future.*



WEST
RIDDING
28 SEP 1970
EDUCATION DEPARTMENT

MRP

COUNTY COUNCIL OF THE WEST RIDING OF YORKSHIRE
EDUCATION DEPARTMENT

J.R.Brinley TD
Headmaster.

Horton in Ribblesdale
CE School,
SETTLE. BD24 OEX

24th September 1970.

Dear Mr. Preston,

Mrs. C.M.R. Hill, D.R.A.
at this school, has told me today that she
wishes to give up her post, because of
increased domestic committments. She has
recently moved into a much larger house
than she had previously. However, she will
continue in the post until such time as we
have found a replacement. Have you any
ideas, please?

Yours sincerely,

Mr. Preston,
Divisional Education Offices.

Horton in Ribblesdale CE School.

2nd November 1970.

W The answer
surely is
yes!

Dear Mr. Riddiough,

STAFFING

Mrs. A. Clark is helping Mr Young at Clapham CE this week, teaching his infants' class full-time in place of a sick member of staff. Mrs. Graham, who is well known by the children here, is teaching for this week as our 9-hour part-time teacher. Next week, Mrs. Clark will be back here as 9 hour teacher, although on days other than her normal ones in order for her to cover for Mr. Young who will be at a Woolley Hall course on the Wed and Thurs.

As you may know, I have applied for a place at the conference at Bingley College on Friday and Saturday of next week. Assuming I get the place, may I ask Mrs. Graham to attend here on the Friday afternoon for two hours to cover my absence? Mrs. Clark will not be able to come for the Friday afternoon as she has a dental appointment; she will, however, be coming for the morning.

Mrs. Armstrong started here today as DRA in place of Mrs. Hill. Mrs. Armstrong's insurance card is enclosed.

Yours sincerely,

Mrs. Armstrong
informed

BD23.1PD.

5th November, 1970.

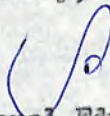
W.

Horton-in-Ribblesdale C.E.(Aided) Primary School
Staffing

Dear Mr. Brinley,

With reference to your letter of the 2nd November, 1970, I confirm that the arrangements you are making for part-time teaching staff will be an order.

Yours sincerely,



Divisional Education Officer.

J.R. Brinley, Esq.,
C.E. School,
Horton-in-Ribblesdale,
Nr. Settle.

Attention of Mr. Blythe.

Horton in Ribblesdale CE School.

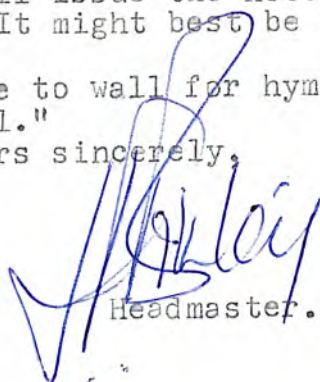
10
12th November 1970.

Dear Mr. Blythe,

The work about which we spoke on the telephone has been carried out by Hodgsons of Settle on Wednesday, and I would be obliged if you will issue the necessary confirmation order. It might best be worded thus:

"Fix metal plate to wall for hymn-sheet frame, in school hall."

Yours sincerely,


Headmaster.

13.11.70.
Mr. Blythe,
Divisional Education Office,
Skipton.

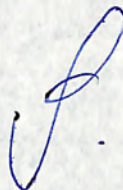
S.502/W.

W.

Horton-in-Ribblesdale C.E.(Aided) Primary School
Staff

The Education
Officer.

I attach hereto for your information a letter
from the Headmaster of the above-mentioned school
regarding recent staffing arrangements.



12th November, 1970.

JRR
3W

1970

Horton in Ribblesdale CE School,
Settle. BD24 OEX.

11th November 1970.

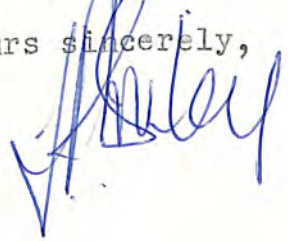
Dear Mr. Riddiough,

Staffing

I gather that you are aware that those of us who applied for places on the Curriculum Development Course at Bingley College this weekend were left in some doubt as to whether we were, in fact, accepted until yesterday. I telephoned the college as I wished to make staffing arrangements and was told that those who had applied could assume that they were accepted. Luckily, I asked the permission of my Managers last month, soon after receiving your letter on the subject, in the hope that I would be accepted.

Mrs. Graham has been standing in for Mrs. Clark this week, teaching for Mrs. Clark's usual Mon, Wed and Thurs mornings. She has now agreed to teach my class on Friday in order to cover my absence at the conference. This, of course, will be shown on the normal returns and claims.

Yours sincerely,



J.D.Riddiough Esq., BA,
DEO, Skipton.


S.502/W.

W.

Horton-in-Ribblesdale C.E.(Aided) Primary School
Staff

The Education
Officer.

I have to inform you that Mr.J.R.Brinley will be absent from the above-mentioned school on Friday, 13th November, 1970, to enable him to attend a Curriculum Development Conference being held at Bingley College of Education on that date. Mrs.Graham will stand in for Mr.Brinley on this date.



12th November, 1970.

EDUCATION DEPARTMENT

REQUISITION FOR
ITEMS FROM COUNTY SUPPLIES STOCK CATALOGUE

CAPITAL ~~FOAN~~
REVENUE

| | | | | | | | | | |
|-----------------------|----------|------------|---|----|----|---------------|------------|----|----|
| CARD CLASS X 93 | No. 0638 | HASH TOTAL | | | | PREMISES CODE | CUST. UNIT | | |
| | | 8 | 9 | 10 | 11 | 14 | 15 | 19 | 20 |
| | | | | | | 0113609 | | | |

DELIVER TO

HORTON W. RIBblesDALE (A) TM,
Horton W. Ribblesdale,
MR. SETTLER

| | | | | | | | | | | | |
|------------------------|--|--|--|----|----|--------------------------|----|----|----|----|----|
| EARLIEST DELIVERY DATE | | | | RS | DI | EXPENDITURE CODE | | | | | |
| 22 | | | | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 41 |
| | | | | | | 02999563 020483319999 | | | | | |

| CATALOGUE NO. | NO. OF ISSUE UNITS REQUIRED | | UNIT OF ISSUE | DESCRIPTION | | |
|---------------|-----------------------------|-----|---------------|-------------|----|----------------|
| | WHOLE | DEC | | | | |
| 511199 | 1 | | UNIT | 13 | 16 | FLOOR POLISHER |
| 218383 | 1 | | " | 29 | 32 | CARPET SWEEPER |
| | | | | 45 | 48 | |
| | | | | 61 | 64 | |
| | | | | 77 | 80 | |
| | | | | 13 | 16 | |
| | | | | 29 | 32 | |
| | | | | 45 | 48 | |
| | | | | 61 | 64 | |
| | | | | 77 | 80 | |
| | | | | 13 | 16 | |
| | | | | 29 | 32 | |
| | | | | 45 | 48 | |
| | | | | 61 | 64 | |
| | | | | 77 | 80 | |
| | | | | 13 | 16 | |
| | | | | 29 | 32 | |
| | | | | 45 | 48 | |
| | | | | 61 | 64 | |
| | | | | 77 | 80 | |

| | | |
|------------------------|-------------------------|-------------------------------------|
| DIVISION NO. 31 | APPROVED BY SM | AUTHORISED FOR SUPPLY as of 1/12 |
| | SUB COMMITTEE MAR 70 | N.O. |
| COUNTY COUNCIL | DATE 1/12 | 197 0 |

THE DIVISIONAL EDUCATION OFFICER

THE CHIEF OFFICER OF SUPPLIES HAS BEEN ASKED TO SUPPLY
THE GOODS DETAILED ABOVE