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FETTER LANE, LONDON, E.C.



3 Q<sup>RS</sup>

THE

# MINUTE BOOK.

OF THE

*Parish\* Council*

OF THE

*Parish of* HORTON-IN-RIBBLESDALE

*From July* 1923

*To SEPT* 1934

LONDON:

HADDEN, BEST & Co,  
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\* Meeting or Council.



## PROCEDURE AS TO PARISH MEETINGS.

### Conveners of Parish Meeting.

Where a parish has a parish council the chairman of the parish council or any two parish councillors may at any time convene a parish meeting.

In a parish not having a parish council the meeting may be convened by the chairman of the parish meeting.

Whether there is a parish council or not, any six parochial electors may at any time convene a parish meeting.

### Times and Place of Meeting.

The parish meeting are required to assemble at least once in every year, on some day between the 1st of March and the 1st of April (both inclusive). The meeting may take place on a day in March or on April 1st. The proceedings of a parish meeting must not begin before six o'clock in the evening, Greenwich mean time. Where a parish has no separate parish council, the parish meeting must assemble not less than twice a year.

Subject to these provisions, the days, times and places for holding parish meetings will be fixed by the parish council, or, if there is no parish council, by the chairman of the parish meeting.

A parish meeting should not, where it can be avoided, be convened to meet on a bank or other holiday.

### *Vestry Room or Church.*

The parish meeting of a parish without a parish council is entitled to meet in the vestry room of the parish church or in the church itself where there is no vestry room or the room is insufficiently large; but if either of the Vestries Acts, 1831 and 1850, is in force, the meeting cannot be held in the church, and if the latter Act is in force it cannot be held in the vestry room, except in case of urgency and with the previous approval of the Local Government Board.

### *School and other Rooms.*

In a parish in which there is no suitable public room vested in the parish council or in the chairman of a parish meeting and overseers, the parish meeting (whether there is a parish council or not) may meet free of charge at all reasonable times and after reasonable notice in any suitable room in the school house of any public elementary school receiving a Parliamentary grant and in any suitable room maintained out of any local rate, but the room in either case must not be used as part of a private dwelling-house. When any such room is required, a resolution directing notice to be given to the persons having control of the room should be passed by the parish meeting. In some cases it might be convenient that a standing resolution should be passed at each parish meeting empowering a committee to take the necessary steps in preparation for the next meeting.

### *Public Baths.*

Any portion of any public baths provided under the Baths and Wash-houses Acts, when not required by the Commissioners or parish council, as the case may be, may be permitted by them to be used for parish meetings.

### *Licensed Premises.*

The parish meeting are prohibited from meeting in premises licensed for the sale of intoxicating liquor, except in cases where no other suitable room is available either free of charge or at a reasonable cost.

### Notice of Meeting.

Not less than seven clear days before any parish meeting public notice must be given specifying the time and place of the intended meeting and the business to be transacted, and signed by the chairman of the parish council or other conveners of the meeting. When the business relates to the establishment or dissolution of a parish council, or the grouping of a parish, or the adoption of any of the adoptive Acts, not less than fourteen days' notice must be given. In reckoning the seven or fourteen days, as the case may be, both the day when the notice is given and the day fixed for the meeting must be excluded.

Copies of the notice must be affixed on or near to the principal door of each church and chapel of the Church of England within the parish, and be posted in some conspicuous place or places within the parish. Notice may also be given in such other manner (if any) as appears to the persons convening the meeting desirable for giving publicity to the notice.

### *Adjourned Meeting.*

Where a parish meeting is adjourned, no further notice of the adjourned meeting is necessary if no new business is transacted at the adjourned meeting.

PROCEDURE AS TO PARISH MEETINGS—*continued.***Who constitute Meeting.**

Only parochial electors registered in the parish or in part of the parish are intitled to attend and vote at a parish meeting held for the whole parish or part of the parish. At least two parochial electors must be present to form a parish meeting.

**Business of Annual Meeting.**

(IN PARISH NOT HAVING A PARISH COUNCIL.)

*Election of Chairman for the Year.*

After having appointed a temporary chairman, the meeting should proceed to choose a chairman for the year, who must be a parochial elector. The chairman of the meeting should not be a candidate for the office of chairman for the year. If more than one candidate is proposed and seconded for the office, the temporary chairman should put separately to the meeting the names of the several candidates and take the votes by show of hands in favour only of each candidate. A candidate may vote for himself. After counting the votes, the chairman should declare to be elected that candidate who has obtained the largest number of votes. One parochial elector may demand a poll.

If no poll has been demanded, the candidate elected chairman for the year should, in the event of his being present at the meeting, take the chair.

*Appointment of Overseers.*

The parish meeting should appoint the overseers at that annual meeting.

**Business of Meeting.**

(WHERE PARISH COUNCILLORS TO BE ELECTED.)

The election of parish councillors must be conducted according to rules contained in the Parish Councillors Election Order, 1901, framed under the Local Government Act, 1894, for that purpose by the Local Government Board. The duties of the Chairman are fully set out in HADDEN'S CHAIRMAN'S GUIDE TO THE BUSINESS OF THE PARISH MEETING FOR ELECTION OF PARISH COUNCILLORS.

**Chairman.***Usual Chairman.*

The chairman of the parish council if a parochial elector entitled to attend, and if present at a parish meeting, will be the chairman of the meeting.

*Chairman of Meeting.*

In the absence of the chairman of the parish council or the chairman for the year, as the case may be, the parish meeting should choose a chairman for the meeting.

*Duties of Chairman.*

The chairman should conduct the meeting in accordance with any standing orders which may have been made by the parish council for the regulation of the proceedings and business of the parish meeting. Where there is no parish council, the parish meeting may regulate their own proceedings and business.

*Minute Book.*

Minutes of the proceedings of every parish meeting must be kept in a book provided for that purpose, and should be signed by the chairman of the same or of the next ensuing meeting.

*Majority of Meeting to decide Questions.*

Every question to be decided by a parish meeting will, in the first instance, be decided by the majority of those present and voting on the question. There are some exceptions to this rule, for which see "HADDEN'S HANDBOOK ON THE LOCAL GOVERNMENT ACTS, 1894-1897" FOR PARISH COUNCILS, by W. H. Dumsday, Barrister-at-law.

*In form of Resolutions.*

Questions should be submitted to the meeting by the chairman in the form of a resolution, and he should take the numbers of those voting for and those voting against a resolution.

*One Man One Vote.*

Each parochial elector may, at any parish meeting, or at any poll consequent thereon, give one vote and no more on any question.

*Casting Vote of Chairman.*

In addition to his right to vote in the first instance as a parochial elector, the chairman will, in case of an equal division of votes, have a second or casting vote.

*Decision of Chairman.*

The chairman is required to announce his decision as to the result of a show of hands at a parish meeting, and that decision is to be final unless a poll is demanded.

PROCEDURE AS TO PARISH MEETINGS—*continued.***Polls.***When Polls may be Demanded.*

A poll may be demanded at any time before the conclusion of a parish meeting.

Generally a poll is not to be taken unless either the chairman of the meeting assents, or the poll is demanded by either one-third of the parochial electors present, or by five of such parochial electors, whichever number is least. Where one-third of the number of the parochial electors present is less than five, that one-third may demand a poll; where five is less than one-third of the number of parochial electors present, those five electors may demand a poll. To take examples; if there are thirty parochial electors present, five may demand a poll, as being less in number than one-third of the electors present; if there are nine electors present, three may demand a poll, as being one-third of the electors present, although those who form the one-third are less than five electors.

*One Elector may demand Poll in certain cases.*

In the case of a resolution respecting certain specified matters a poll may be demanded by any one parochial elector namely:

- (a.) Any application, representation, or complaint to a county council or district council;
- (b.) The appointment of a chairman for the year or of a committee, or the delegation of any powers or duties to a committee, or the approval of the acts of a committee;
- (c.) The appointment of an overseer, the appointment or revocation of the appointment or dismissal of an assistant overseer, or a parish officer;
- (d.) The appointment of trustees or beneficiaries of a charity;
- (e.) The adoption of any of the adoptive Acts;
- (f.) The formation or dissolution of a school board;
- (g.) The consent or refusal of consent to any act, matter, or thing which cannot by law be done without that consent;
- (h.) The incurring of any expense or liability;
- (i.) The place and time for the assembly of a parish meeting;
- (k.) Any other matter prescribed by the Local Government Board.

*Ballot.*

A poll consequent on a parish meeting must be taken by ballot in accordance with rules framed under the Local Government Act, 1894, by the Local Government Board\*.

**Execution of Instruments.**

Any act of the parish meeting of a parish not having a separate parish council may be signified by an instrument executed at the meeting under the hands, or, if an instrument under seal is required under the hands and seals, of the chairman presiding at the meeting and two other parochial electors present at the meeting.

**Close of Meeting.**

When the business for which public notice of the meeting was given has been disposed of, the chairman should close the meeting by leaving the chair. No other business should be transacted.

\* See the Parish Meetings (Polls) Order, 1894, which applies to such Rural Parishes as did not elect a Parish Council in that year, and the Parish Meetings (Polls) Order, 1895, which applies to every Rural Parish which on the appointed day was entitled to elect a Parish Council.

## PROCEDURE AS TO MEETINGS OF PARISH COUNCILS.

### Date of coming into Office, and of Annual Meeting.

The term of office of a parish councillor is 3 years. In the year of the ordinary election the newly-elected councillors come into office on the 15th of April. In every year on or within 7 days of the 15th of April the parish council must hold an annual meeting. The date for the meeting may be any day from the 8th to the 22nd April inclusive. In the year of the ordinary election, it would be the outgoing councillors who would attend any meeting held after the election of parish councillors and before the 15th of April.

### Other Meetings.

Three other meetings in each year must also be held

### Meetings to be public.

Every meeting is to be open to the public unless the council otherwise direct.

### Conveners of Meetings.

A meeting of the parish council may at any time be convened by the chairman of the council or by any two members of the council if the chairman upon a written requisition signed by two members, either refuses to convene a meeting or neglects to do so within seven days after the presentation of such a requisition.

### Notice of Meetings.

Notice of every meeting of the parish council must be given to each member. The notice must specify the time and place of, and the business to be transacted at the meeting, and it must be signed by or on behalf of the chairman of the council or other conveners of the meeting. Three days must elapse between the day on which the notice is given and the day on which the meeting is to be held. Thus, if the day fixed for the meeting is Friday, the last day on which the notice can be given is the preceding Monday. In case of the annual meeting, the notice must be given to every member immediately after his election. A notice may be left at or sent by post in a prepaid letter to the usual abode of a member. The letter must be posted so that in the ordinary course of post it would be delivered not later than the last day on which the notice can be given. Notice of an adjourned meeting is not necessary unless some new business is to be transacted at the adjourned meeting.

### Place of Meeting.

#### *Vestry Room or Church.*

The parish council is entitled to meet in the vestry room of the parish church or in the church itself where there is no vestry room, or the room is insufficiently large; but if either of the Vestry Acts, 1831 and 1850, is in force, the meeting cannot be held in the church, and if the latter Act is in force it cannot be held in the vestry room, except in case of urgency and with the previous approval of the Local Government Board.

#### *School and other Rooms.*

In a parish in which there is no suitable public room vested in the parish council, the council may meet free of charge, at all reasonable times, and after reasonable notice, in any suitable room in the school-house of any public elementary school receiving a parliamentary grant, and in any suitable room maintained out of any local rate, but the room in either case must not be used as part of a private dwelling-house. The parish council could direct their clerk to give the required notice.

#### *Public Baths.*

Any portion of any public baths provided under the Baths and Washhouses Act could, when not required for the purposes of the Acts, be used as a place of meeting by the parish council.

#### *Licensed Premises.*

The parish council must not meet on premises licensed for the sale of intoxicating liquor, except in cases where no other suitable room is available, either free of charge or at a reasonable cost.

### Election of Chairman and of Overseers at Annual Meeting.

The first business of the annual meeting is to elect a chairman, and to appoint the overseers. The chairman must either be a councillor or a person qualified to be a councillor. His office is an annual one. Unless he resigns or ceases to be qualified, or becomes disqualified, he is to continue in office until his successor is elected. A retiring chairman will preside at the annual meeting at which his successor is elected. He is himself eligible for re-election at the annual meeting, but some other member of the council should take the chair if the retiring chairman is a candidate for re-election.

## PROCEDURE AS TO MEETINGS OF PARISH COUNCILS—continued.

### *Election of Vice-Chairman.*

The parish council may, if they think fit, appoint one of their number to be vice-chairman, and the vice-chairman will, in the absence or during the inability of the chairman, have the powers and authority of the chairman.

### *Candidates may vote.*

A candidate for the office of chairman or vice-chairman may vote for himself.

### Acceptance of Office by Councillor.

Every parish councillor must, at the first meeting after his election, or if the council *at the first meeting* so permit then at a later meeting fixed by the council, sign, in the presence of some member of the council, a declaration that he accepts the office, and if he does not sign such a declaration his office will be void. The chairman of the parish council, if elected from outside the council, is not required to make any declaration of acceptance of office. If he is elected from the council he will make the declaration as a parish councillor. A chairman once elected continues in office until he resigns, or ceases to be qualified or becomes disqualified, or until his successor is appointed. His simple non-acceptance of office does not vacate the chairmanship.

### Minute Book

Minutes of the proceedings of every parish council and of any committee of the council must be kept in a book. The minutes must be signed at the same time or the next ensuing meeting by the chairman.

### Standing Orders.

Subject to the provisions of the Local Government Act, 1894, a parish council may make, vary, and revoke standing orders for the regulation of their proceedings.

### Quorum.

No business can be transacted at any meeting of a parish council unless at least one-third of the full number of members are present, but in no case is the quorum to be less than three.

### Record of Votes, &c.

The names of the members present at any meeting of the parish council, as well as of those voting on each question on which a division is taken, must be recorded, so as to show whether each vote given was for or against the question. The voting must not be by ballot.

### Majority to Decide.

Every question at a meeting of a parish council is to be decided by a majority of votes of the members present, and voting on that question. The majority required is not a majority of members present, but a majority of those who, being present, vote on the question.

### Casting Vote.

In case of an equal division of votes, the chairman of the meeting has a second or casting vote. The casting vote is in addition to any vote which the chairman may give as a member of the council. He has an original vote, whether elected from within or without the council, as when elected chairman he becomes a member of the council.

### Execution of Instruments.

Any act of the parish council may be signified by an instrument executed at a meeting of the council and under the hands or, if an instrument under seal is required, under the hands and seals of the chairman presiding at the meeting, and two other members of the council.

### Cheques.

Every cheque or other order for payment of money by a parish council must be signed by two members of the council.

### Filling of Casual Vacancies.

A casual vacancy among parish councillors or in the office of chairman of the council will be filled by the parish council, and the council are required to be forthwith convened, as soon as a casual vacancy occurs in their body, for the purpose of filling the vacancy; but the proceedings of a parish council are not to be invalidated by any vacancy among their members or by any defect in the election or qualification of any members. The persons elected to fill casual vacancies must be qualified to be parish councillors. A quorum of the council must be formed before they proceed to the business of election.



Meeting held on Monday, June 18<sup>th</sup>  
1923.

Present. Messrs J. Wiseman (in the chair) H. Knowles  
C. Read, R. Potts & J. W. Hall together  
with the clerk.

Minutes. The minutes of the last meeting were  
read and duly confirmed on the motion  
of J. W. Hall seconded by C. Read.

Burial A letter dated 14<sup>th</sup> June 1923 was  
read from Messrs Brassington, Sons &  
Co. Ltd. giving an estimate for  
carrying out the work as contained in  
items 1, 2 & 3 (fo. 259) at a cost of £165;  
and as per items 1, 2 & 4 (fo. 259) £110.

After discussion it was agreed on the  
motion of J. W. Hall seconded by R. Potts  
that the paths should be completed with  
tar macadam at a cost of £110.

Grass It was unanimously agreed on the  
motion of R. Potts, seconded by J. W. Hall  
that John Ford be appointed grass  
digger at £1-0-0 per grass; and that  
the chairman be authorised to purchase  
pick, spade & shovel for the Burial  
Authority.

Grass Mr. Pritchard's tender of a guinea  
for the grass, to be cut twice in the  
year, was accepted on the motion of  
C. Read seconded by H. Knowles.

Plans  
etc.

C. Read proposed and J. Wiseman seconded  
that Mr. G. A. Pitts be allowed ten guineas  
for preparing plans, supervising the  
levelling and laying out the the Burial  
Ground etc. agreed new. con.

Consecration. A letter was read from the  
Diocesan Registrar stating that the  
Bishop of Bradford had arranged  
to visit Horton on 1<sup>st</sup> Aug. to conse-  
crate the agreed portion of the Burial  
Ground. This date was unanimously  
accepted.

The question of a provisional licence  
at a cost of 26/- was deferred.

Sub. con. Messrs J. W. Hall & C. Read were apptd.  
to superintend the contractor's work  
re paths at the B. Ground.

Signed July 26<sup>th</sup> 1923

Joseph Wiseman



Meeting held on Thursday, July 26<sup>th</sup> 1923.

Present - Messrs J. Wiseman, C. Read, R. Potts, H. Knowles, J. W. Hall and J. W. Morphet together with the clerk.

Placing of Iron Stakes in Burial Ground. The question of placing Iron Stakes in the Burial Ground for marking out grave spaces was deferred until next meeting on the proposition of J. W. Hall and seconded by J. W. Morphet - carried nem con.

Final Arrangements for Consecration of Burial Ground - Final arrangements for the Consecration of the Burial Ground on Monday, the 30<sup>th</sup> July 1923 were made.

The Consecration was performed by The Lord Bishop of Bradford, the Right Rev. Arthur William Thomson Terwine, D.D., who was accompanied by the Diocesan Registrar, F. A. T. Mossman Esq. The clergymen who were also present were the Rev. J. F. B. Twemlow, M.A., Vicar of Settle and the Rev. Bait of Ormskirk Liverpool, the latter being in charge of the parish during the absence of the regular vicar who was away on holiday. The members of the Parish Council with the exception of Mr. S. Willets were present together with the Acting Clerk. After the perambulation of the paths of the Burial Ground by the Church wardens. The Lord Bishop, The Diocesan Registrar, the clergymen, the members of the Parish Council together with the clerk and Church Choir, which was witnessed by a number of persons, an address was

subsequently delivered by the Lord Bishop in St Oswald's Church. Preceding the address a hymn was sung. The service was brought to an end by the Bishop dismissing the congregation with the Blessing.

Signed Sept 5  
Joseph Wiseman

Meeting held on Wednesday,  
5<sup>th</sup> Sept: 1923.

Present. Messrs J. Wiseman (Chairman) H. Knowles and R. Potts together with the clerk.

Minutes. The minutes of the last meeting were read & adopted on the motion of H. Knowles seconded by R. Potts

Precept. On the motion of R. Potts seconded by H. Knowles it was unanimously agreed to issue a precept on the overseers for one hundred and five Pounds to be paid as soon as may be for expenses under the Burial Acts.

Accounts. It was unanimously agreed on the proposal of J. Wiseman seconded by R. Potts that Messrs Brasington & Co's account for £115-2-6; Mr. G. A. T. Mossman's for £11-10-0; Messrs Edmondson & Wilson's for £12-9-4



afcs. Megors Leadon's for 14/9 and J.W. Lamberts for 3/6. be paid.

Damage. The Clerk was requested to ask Megors Brassington to rectify the damage to the Stone Sloop at the entrance to the Burial Ground so that the gates would open and close properly.

Allot. It was unanimously agreed that the rents of the allotments on land belonging to Megors Bentham & Son could not be reduced owing to financial reasons.

Absenteeism. on the motion of the Chairman seconded by R. Potts the Clerk was requested to write to Mr. S. Willets, who has not attended any meetings for six months, drawing his attention to Sec. 46(6) of the L. G. Act, 1894. whereby his office becomes vacant unless this Council receives satisfactory reasons for such absence.

Burial Ground The Chairman stated his willingness to interview Mr. J.W. Hall as to the provision of iron rods for sticking out the Burial G<sup>d</sup> re. Grave spaces.

Joseph Wiseman  
Chairman Feb. 28<sup>th</sup>

Meeting held on Thursday Feb. 28<sup>th</sup>  
1924.

Present. Megors J. Wiseman (Chair), C. Read, H. Knowles, J.W. Hall, J.W. Morphett with the Clerk.

Minutes. The minutes of the previous mtg. were adopted on the motion of H. Knowles seconded by J.W. Hall.

Post. The Clerk and C. Read were deputed to ascertain whether the defect to the Sloop at the entrance to the Burial G<sup>d</sup> had been remedied by Megors Brassington & Co.

Iron Stakes. On the motion of C. Read seconded by J.W. Morphett it was decided to obtain the necessary stakes for the plotting of the Burial G<sup>d</sup>.

Gravedigger. John Ford having tendered his resignation as G<sup>d</sup>. it was decided on the proposal of C. Read seconded by R. Potts to solicit applications by public notice.

Chm. Representative. Lengthy correspondence was read from the Trustees re appl. to vacancy caused by the resignation of Mr. J. Deselline.  
on the proposal of J.W. Morphett seconded by J.W. Hall, Mr. J. Wiseman



1924 was unanimously appointed.

Allot. a letter was read from J.E. Calhoun giving notice to quit his allotment, but as such notice was irregular the clerk was requested to inform him of such; that he would be held responsible for a year's rent; but that he could submit the same subject to the approval of this Council.

Rep. Gov. Mr. Jos. Wiseman was appointed a Governor on the Exhibition Foundation of Horton School on the nomination of H. Morphet seconded by H. Hall.

Macneary on

P. C. On the proposal of H. Morphet seconded by H. Knowles, Mr. Jeff. Lindsay of Brackenbottom was co-opted a member of this Council agreed nem. con.

Ag. R. Act.

1923 on the motion of H. Knowles seconded by H. Morphet it was unanimously agreed to allow the Asst. Overseer the sum of Five Pounds for extra clerical work in connection with this Act.

Special

Rate. At the earnest request of the Government Auditor a letter was read from the Overseers in which attention was

drawn to the very inadequate remuneration paid for the collection of the Special Expenses Rates, especially those ending Mar. 1922 and 1923: where on the motion of R. Potts, seconded by H. Knowles it was unanimously agreed to accede to the Overseers' desire by allowing the Collector Ten Pounds for a Precept not exceeding One Hundred Pounds with Five Pounds for each additional Hundred Pounds or part for each of the aforesaid and for any future rate.

Parish Mtg. The annual Parish meeting was fixed for Thursday Mar. 20<sup>th</sup> at 8 p.m.

Horton Beck Br. It was unanimously decided not to take any action with respect to the footbridge across Horton Beck joining Crooks.

Signed H. Knowles  
Vice Chairman  
March 20<sup>th</sup> 1924



1924. Meeting held on Thursday Mar. 20<sup>th</sup>.

Present. Messrs H Knowles (vice chairman) in the chair R Potts, C. Read, J. Binsdale with the clerk.

Declaration. Jeffrey Binsdale signed the declaration of acceptance of office.

Minutes. The minutes of the preceding meeting were confirmed on the motion of R. Potts seconded by C. Read.

Iron Slakes. It was agreed that C Read & H Knowles would voluntarily fix the slakes in the Burial Ground with the clerk as supervisor.

Grave digger. The clerk reported that no applications had been received for this vacancy whereupon R Potts proposed and H Knowles seconded that C Read interview J. Millman on the subject & report thereon to the clerk.

Chap. a/c. The accounts of the dole charities were received and it was decided to present them in full detail at the ensuing Parish mtg. on the proposal of R Potts seconded by C. Read.

a/c. All outstanding accounts for R.B. and Burial Authority were authorised to be paid on the motion of C. Read

1924 seconded by R Potts.

Shudfold A letter calling <sup>attention</sup> to the unapproachable Footbridge approach to this bridge in flood time was placed before the mtg. and on the proposal of C. Read seconded by H. Knowles, Messrs Jos. Wiseman & J. Binsdale who requested to inspect the structure and report to the next mtg.

Allotments. With reference to a circular letter re provision of allot. from the Ministry of Agriculture and Fisheries it was considered that all demands here have been fully satisfied.

Signed April 15<sup>th</sup> 1924

Joseph Wiseman  
Chairman

W  
7/10/24

Meeting held on Apr. 15<sup>th</sup> 1924.

Present. Messrs Jos. Wiseman, R. Potts & C. Read with the clerk.

Min. The minutes of the last mtg. were read and duly confirmed on the motion of C. Read, seconded by R. Potts.

Chairman. Messrs Jos. Wiseman and H. Knowles were selected chairman and vice.



chairman respectively on the motion of C. Read seconded by R. Potts.

Grass digger. Mr. Read reported on his interview with J. Milman, who expressed his readiness to undertake the duties subject to the consent of his employer.

The chairman was requested to see the latter - Mr. Jas. W. Hall - on the matter.

Overseers. Messrs J. H. Sharp and J. Cornall were re-appt. overseers with Mr. Jeffrey Dinsdale on the proposal of Jos. Wiseman seconded by R. Potts.

Signed June 30<sup>th</sup>  
Joseph Wiseman  
Chairman.

Meeting held on June 30<sup>th</sup> 1924.

Present - Messrs Jos. Wiseman, H. Knowles, Jeffrey Dinsdale, J. W. Hall, R. Potts, and the Clerk.

Minutes - The minutes of the last meeting were read and duly confirmed on the motion of R. Potts, seconded by J. W. Hall. Carried.

Tenders for Herbage Tenders were solicited for the Herbage of Burial Ground - of the Burial Ground and had to be sent in to Mr. W. E. Potts not later than

Friday the 27<sup>th</sup> of June 1924.  
Two tenders were received, one from R. Pritchard and the other from George Rayner.

(1)

Horton-in-Ribblesdale.

Settle June 19<sup>th</sup> 1924.

To

W. E. Potts Esq.

Clerk to The Parish Council.

Herewith I beg to submit a Tender of Fifteen Shillings (15s - 0d) for the Herbage of Horton-in-Ribblesdale Burial Ground.

R. Pritchard.

(2).

Crooks Farm.

Horton-in-Ribblesdale.

June 24<sup>th</sup> 1924.

To

W. E. Potts Esq.

Clerk to The Parish Council.

Herewith I beg to submit a Tender of One Pound (£1.0.0) for the Herbage of Horton-in-Ribblesdale Burial Ground.

George Rayner.

On the proposition of J. W. Hall and seconded by Jeffrey Dinsdale, it was unanimously carried that George Rayner's tender of £1.0.0 be accepted. The Clerk was instructed to see Mr. Rayner and inform him that the grass or hay had to be removed from the Burial Ground within 14 days of the commencement of cutting, and that Mr. Rayner be asked to commence cutting the grass as early as possible - this similarly applies to the September cutting of the grass.



Agreement - On the proposition of H. Knowles and seconded by R. Potts, the Clerk was requested to draw up an Agreement between the Parish Council on one part and J. Millman (the Grave Digger) on the other part - the Clerk was further instructed to sign the said Agreement on behalf of the Parish Council.

Agreement - On the proposition of H. Knowles and seconded by J. W. Hall permission was given to the Vicar to remove a small portion of the East Wall of the Burial Ground in order that materials can be taken to and from the Churchyard where a Boiler House is to be installed - the Clerk was requested to draw up an Agreement between the Parish Council on one part and the Vicar on the other part - the Clerk was further instructed to sign the said Agreement on behalf of the Parish Council.

Stratford Foot Bridge - On the proposition of J. Wiseman and seconded by Jeffrey Dinsdale, it was unanimously agreed that the Clerk had to write to Mr. R. M. Deighton of Temple Bank, Beetham, Milnthorpe and call his attention to the state of the approach of the above Bridge, which is in a very bad condition, and it was resolved to ask Mr. Deighton to repair the approach as early as possible.

Water Works - On the proposition of H. Knowles and seconded by R. Potts, the Clerk was instructed to write to Settle R.D.C. and point out that an iron Stop Tap in an Iron Box situated in W. Davidson's meadows against new Inn Bridge

had become exposed by the force of water of the River Ribbles, and it was resolved to call the attention of the Settle R.D.C. to this matter and ask them to repair it.

Joseph Wiseman Oct 9<sup>th</sup>  
Chairman

Meeting held on October 9<sup>th</sup> 1924.

Present - Messrs Joseph Wiseman, H. Knowles, R. Potts, C. Kead, Jeffrey Dinsdale together with the Clerk.

Minutes - The minutes of the last meeting were read and duly confirmed on the motion of R. Potts; seconded by H. Knowles - carried.

Stratford Bridge - The Clerk reported that he had written to Mr. R. M. Deighton asking him to repair the approach to Stratford Bridge as early as possible, and in his reply dated the 9<sup>th</sup> July 1924 he stated that neither he nor his brother accepted any liability for the repairs, as he informed the Clerk that the repairs were the work of the Local Authority; either the R.D.C. or the Parish Council. At the same time if there was any material either in the Arcos or Fouldals



Flag Quaries that was of any use for the work, he would be pleased to let the Council take what they wanted free of charge, the understanding being that the tenant was compensated for any damage done to the land in carrying out the work.

After some discussion it was proposed by H. Knowles and seconded by J. Dinsdale that the Clerk write to Mr. R. M. Deighton and ask him to fix a date to meet the Parish Council at the Bridge: when the Clerk had received a date from Mr. Deighton he was to inform the Parish Council and Messrs. John Dinsdale, J. W. Shepherd, R. Harrison, W. Wilson, J. Lambert, J. Lambert and request them to meet at the Bridge.

Birkwith Bridge and its condition - This bridge was reported to be in an unsafe condition and on the proposition of C. Read, seconded by R. Potts it was unanimously agreed that Messrs Brassington of Settle be asked to supply the following:-

- 1 Post; 5 feet 6 inches by 2½ inches.
- 12 Spiles; 3 feet 6 inches by 2½ inches.
- and Mr. W. Dawson of Settle:-
- 80 yards of wire.
- 40 staples to fix same.
- Some 2½ inch nails.

This work to be done as early as possible.

Award - On the proposition of J. Wiseman and seconded by J. Dinsdale, the Clerk was instructed to see the Vicar and ask him if he had an Award in his Safe relating to Horton Parish - earned.

Water Box - The Clerk was instructed to write to Mr. Pearson

of Settle and inform him that an Iron Stop Tap in an Iron Box situated in W. Davidson's meadow against New Inn Bridge had not been repaired yet although the attention of the Settle R.D.C. had been called to this matter on 1<sup>st</sup> July 1924. This proposition was made by H. Knowles and seconded by C. Read.

Reservoir - On the proposition of J. Dinsdale, seconded by R. Potts, the Clerk was instructed to write to Mr. Pearson of Settle and inform him that the locks of the man-holes were broken and children had been seen to lift the doors and look inside, hence its dangerous condition. At the same time it was resolved to ask the Settle R.D.C. to clean out the Reservoir.

Allotments - Three Allotments having become vacant - those belonging to Messrs J. B. Caldwell, B. Parsons and G. Gill - the Clerk, on the proposition of C. Read and seconded by J. Dinsdale, was instructed to write out notices asking for applications for these three Allotments. At the same time the Clerk was to inform Mr. J. S. Trueter that his application for an Allotment would be dealt with at the next Parish Council <sup>meeting</sup> according to custom.

Destruction of Rats and mice - On the motion of J. Wiseman and seconded by C. Read, it was resolved not to take any action with regard to a national Rat Week from November 3<sup>rd</sup> to 10<sup>th</sup> under the auspices of The Board of Agriculture and Fisheries.

Receipt - A Receipt for £10 (Ten Pounds) was signed for the